



Road Ranger Safety Meeting 12/21/2022

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

December 21st, 2022

- | | |
|---|--|
| 1. FIRST COAST ROAD RANGERS PRESENTATION | Scott Christmas |
| 2. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 3. AVL | Shelby Mullins/Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 4. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| A. Radio Issues | |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

- **Scotty welcomed everyone to the meeting**
- **Scotty advised this weekend, if there is any ice on the roadways, be sure to notify TMC so maintenance can be notified**
- **Scotty had new employees introduce themselves**
- **Scotty went over things to do before leaving the yard**
 - **Make sure trucks are clean**
 - **Check to make sure everything on truck is operational and fluids are good**
 - **Inspection sheets are to be done before leaving the yard**
 - **Make sure all tools are there and secured**
 - **If you have issues with the truck, let Scotty or Sam know so a certified mechanic can fix the problem**
- **Scotty discussed how to properly fill out the inspection sheets with the road rangers**
- **Scotty went over the fire extinguishers and how to properly read the dates**
 - **If you use the fire extinguishers, make sure you write it on the board, so it's noted**
 - **Do not use fire extinguishers on fully engulfed vehicles, semi brake fires, or large brush fires. They will not be able to put the fire out.**
- **Scotty discussed flare usage on the trucks**
- **Scotty went over things to do while driving**
 - **Drive in the right lane, 5MPH below the posted speed limit**
 - **If you must pass someone, accelerate, pass them, and get back in the right lane**
 - **Look 3 times before changing lanes**
 - **Keep your distance from the vehicle in front of you**
 - **When merging into traffic, look 3 times and make sure you have plenty of space**
 - **Stop safely if you need to change lanes for an event**
 - **Do not use official turn arounds**
 - **Do not be on your phone while driving**
- **Scotty advised the road rangers of general safety on an event**
 - **First person on scene is always in charge**

- If law enforcement tells you to not put cones out, tell dispatch and tell the officer if you cannot set up the cones, then you cannot stay on scene
 - Call all stops into TMC and put sign boards up
 - Stay in contact with TMC
 - If you do not hear radio communications for a while, check in
 - Be sure to get vehicle information
 - Deploy all cones on all events
 - We do have hats
 - You can wear a beanie, just make sure it is appropriate
- Scotty discussed F.S. 316.003
 - If you need to use the E-Lane, do not go over 5MPH
- Scotty advised no procedural errors for the month
- Scotty went over break times and shift change times
 - 15-minute break limits
 - Do not take breaks during peak times unless it's an emergency
 - Leave the yard by 6:45am
 - Limit shift changes to 15 minutes
 - Do not call off shift before your shift is over
- Scotty discussed MOT notes
 - All cones get placed out no matter what
 - Always be aware of your surroundings
 - Do not put your back to traffic
 - Always assume other drivers will not see you
 - Put a barrier between yourself and on coming vehicles
 - Do not sit in your truck on an event
 - Point your tires towards the safest place if your vehicle were to be hit
 - Do not trust anyone but yourself

- **Scotty went over good and bad MOT pictures**
- **Scotty advised road rangers, when giving fuel, be sure to make sure the vehicle is out of gas**
 - **Call the tag into TMC for approval**
- **Scotty reminded road rangers 24/7 routes do not get overtime codes**
- **Scotty reminded road rangers to only put factual information over the radio**
- **Scotty advised do not accept tips from anyone**
- **Scotty reminded road rangers to not put anything on social media**
 - **Do not take pictures of an event unless asked to do so by dispatch**
 - **Only send pictures on work phone**
 - **Do not put First Coast Road Ranger as your employment on social media**
- **Scotty advised the road rangers that the company cell phones are to be used for communications with TMC and FCRR only**
 - **Motorist are allowed to use cell phones**
 - **Do not use to send text messages**
 - **Do not use to stream videos**
 - **Do not turn on Hotspot**
 - **Text and data are being monitored, any personal usage will be charged back to the employee**
- **Scotty discussed road rangers speeding in trucks**
 - **Do not speed in the trucks**
 - **Speed is monitored**
- **Scotty discussed chain of command and duties**
 - **Scott Christmas – Manager**
 - **Jackie Hall – HR**
 - **Use chain of command if there are any issues**
- **Issues with vendors?**
- **Scotty concluded meeting**

02



Road Ranger Safety Meeting
Wednesday, December 21, 2022
 Gainesville



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Killestewart	FCRR		Road Ranger	386-965-3401	
Shanette Chamotte	FCRR		Road Ranger	352-872-2151	Dynette87@icloud.com
Don Jensen	FCRR		RR	352-225-2441	
Dixie Harvey	FCRR		RR	(386)265-4353	
Ray Beardmore	FCRR		RR	850-229-0266	
BOYD STUBS	FCRR		RR	386-288-2205	
Austin Williams	FCRR		RR	552-218-8144	
Danny Green	FCRR		RR	386-628-6388	danny.green716@gmail.com
Leon Franklin	FCRR		RR	229-548-5877	
Joshua Jackson	FCRR		RR	521-3167077	
Will Harvey	FCRR		RR	352-4727409	
Thomson	FCRR		RR	386-266-6552	
Dallas Bell	FCRR	Gainesville	RR	352-440-9441	dallasbell1996@icloud.com
Shelby Mullins	Metric		Admin		
Amanda Nichols	Metric		Supervisor		
Dee Dee Crews	FDOT				



Road Ranger Safety Meeting
Wednesday, December 21, 2022
 Gainesville



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Carly Vahle			FECC		
Charles Ozzell	FCRR	GNV	Road Ranger ^{Driver}	352-871-3539	chuckozz@yahoo.com
Tracy Griffin					
Eric Jordan	FCRR	GNV	Road Ranger		
Ron Lespi	FCRR	GNV	Road Ranger	352-4747802	
Charles Howard	FCRR	GNV	Road Ranger	386-292-6627	charles.howard@dot.state.fl.us
Dennis Martin	FCRR	GNV	Road Ranger	904-470-9593	
NASH, EDWARD	FCRR	GNV	RR	720-979-3289	enash1933@gmail.com
Keenan Ford	FCRR	Gainesville	RR	552-817-0036	KeenanFord28@gmail.com
Alexis Velazquez	FCRR	Gainesville	RR	407-285-3707	AlexisV021912@gmail.com
Cecelia Vance	FCRR	GNV	RR	517-944-0144	ceceliavance@floridastate.edu
Adrian Johnson	FCRR	Gainesville	Road Ranger	850-539-2168	